

**Learner Unit Achievement Checklist**

**SEG Awards Level 3 Certificate in Practical Spanish**

**603/2220/2**

###### SEG Awards Level 3 Certificate in Practical Spanish

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**F/616/0702 Speaking in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Speak for 3–5 minutes on a topic of their choice in the target language to a minimum of two people which must include: a wide variety of vocabulary a minimum of 4 tenses/timeframes as appropriate to the language and context use of common idiom commonly used sentence structures in their positive, negative and interrogative forms a wide range of linking language intonation and pronunciation to express meaning clearly numerical data |  |  |  |  |
| **2.1** Without use of a dictionary, respond to questions in the target language from the group to elaborate on the topic chosen above, selecting sufficient and appropriate words and phrases to indicate full comprehension of the questions asked  **2.2** Reply in the target language to the issues arising from questions expressing opinions / agreements / disagreements where appropriate |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**J/616/0703 Listening in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Listen to 2 items of varying speeds, lengths and levels of difficulty in the target language  **1.2** Answer in English a minimum of 10 specific questions set in English to demonstrate understanding across both items |  |  |  |  |
| **2.1** Listen to 2 items of varying speeds, lengths and levels of difficulty in the target language  **2.2** Produce a summary of each item in English, identifying: opinions attitudes arguments |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**L/616/0704 Dialogue in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Maintain a conversation or discussion in the target language with a minimum of 30 exchanges(at least 15 produced by the learner) which must include: a wide variety of vocabulary to explore opinions and feelings of others countering opinions seeking and exchanging information a range of tenses/timeframes commonly used sentence structures in their positive, negative, and interrogative forms intonation and pronunciation to express meaning clearly |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**Y/616/0706 Reading in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Read a minimum of 3 different styles of text in the target language which must include: familiar and unfamiliar vocabulary as appropriate to the topic complex sentence structures a wide range of at least 5 tenses/timeframes/moods use of common idiom appropriate prepositions, adjectives and adverbs using a dictionary if required  **1.2** Respond in English to questions set in English to demonstrate understanding of the texts above using a dictionary if required |  |  |  |  |
| **2.1** Read a text of between 500–1000 words in the target language using a dictionary if required  **2.2** Summarise the key points in English identifying opinions, attitudes and arguments using a dictionary if required |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**H/616/0708 Writing in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Produce a piece of extended writing (minimum 750 words)in the target language, demonstrating in depth knowledge of the chosen topic and clear and logical organisation of ideas which must include the following: vocabulary appropriate to the topic clearly expressed opinions complex sentence structures a wide range of at least 5 tenses/timeframes/moods appropriate prepositions, adjectives and adverbs using a dictionary as required |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**K/616/0709 Reading and Written Response in a roman language - Mandatory Unit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Read an authentic target language text, using a dictionary if required  **1.2** Write a summary in the target language to extract the main facts, ideas and/or opinions presented in the text using a dictionary if required |  |  |  |  |
| **2.1** Read a given stimulus in the target language which must include: vocabulary appropriate to the topic clearly expressed opinions complex sentence structures a wide range of at least 5 tenses/timeframes/moods appropriate prepositions, adjectives and adverbs using a dictionary if required  **2.2** Write a response of at least 150 words to a given stimulus in the target language which must include the following: vocabulary appropriate to the topic clearly expressed ideas/opinions complex sentence structures a wide range of at least 5 tenses/timeframes/moods appropriate prepositions, adjectives and adverbs using a dictionary if required |  |  |  |  |

|  |
| --- |
| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

|  |
| --- |
| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.